



COO/CSO (100%)

Experience the dynamic working environment of a startup.
Find excellent opportunities for your personal and professional development.

About us:

TOLREMO is privately held pharmaceutical startup engaged in the discovery and development of small molecules to prevent drug resistance in cancer. The company is headquartered on the ETH Höggerberg campus in Zurich, Switzerland, where we are part of a dynamic scientific and entrepreneurial community composed of world-leading academic research laboratories, flourishing life sciences spin-offs and cutting-edge technology platforms. We are currently looking for a highly motivated and versatile COO/CSO to complement the management team of the company. This enthusiastic individual will act as project manager, and will oversee operations and scientific functions of our company.

The position:

The COO/CSO role is a key member of the senior management team, reporting directly to the CEO. Together with the CEO you are responsible for the growth and development of our company. You strategically plan and manage CRO collaborations for ADME and *in vivo* studies. You design and implement business strategies, operational and financial plans to ensure the scientific team operate at their best. You are dedicated to our mission and are willing to fully commit to the company and the team. In this role you will also:

- devise preclinical development strategies
- evaluate and manage CROs for drug development and preclinical studies
- manage and oversee the company's day-to-day operations
- maintain control of diverse business operations including scientific progress, drug development strategy, and process improvement
- set comprehensive short- and medium-term KPI's and performance goals and lead employees to encourage smooth operational efficiency, maximum performance, and dedication
- provide mentoring and guidance to scientific staff and support their professional growth
- build and grow a strong and stable workforce and maintain scientific excellence
- assist CEO in budgeting and fundraising

Requirements:

- PhD in in Biology, Pharmacology, or similar discipline with at least 3 years post-doc experience
- At least 5 years experience in the biotechnology or pharmaceutical industry
- Exceptional project management skills
- Deep understanding of operational functions and hands-on experience in the drug development process
- Proven experience in managing other scientists and managers including laboratory personnel
- Outstanding organizational and leadership abilities
- Experience in fundraising will be a plus
- Entrepreneurial experience will be a plus
- Aptitude in decision-making and problem-solving
- High-level of energy and enthusiasm
- Get-it-done attitude

At TOLREMO you will encounter the motivating, dynamic and inspiring working environment of a startup. As the company and team grow, there will be excellent opportunities for personal and professional development. If you feel you are up to the challenge and if you are excited about the prospect of making a difference at TOLREMO, we invite you to send your CV, motivation letter and references to hr@tolremo.com.

